

# Vejledning til Autodesk Subscription Center

Udarbejdet af NTI CADcenter A/S april 2011



Gå ind på internetadressen: <http://subscription.autodesk.com> som ser således ud:

The screenshot shows the Autodesk Subscription Center website. At the top, there is a black header with the "Autodesk Subscription" logo in white and orange, and the word "English" in the bottom right corner. Below the header is a large yellow banner with a grid pattern and a dark box containing the text: "Discover the Autodesk Subscription Advantage. Sign in to Subscription Center to Access Software Upgrades, Product Enhancements, Web Services, Expedited Technical Support, and More." Below the banner, the page is divided into two main sections. On the left, under the heading "Sign in to Subscription Center", there is a sign-in form with fields for "User ID" and "Password", a "Remember My User ID" checkbox, a "Keep Me Signed In" checkbox, and a "Submit" button. On the right, under the heading "Create an Account", there is a "Create an Account" button, a "Tutorial: Signing in to Subscription Center" link, and a "Not a Subscription Customer?" link. At the bottom of the page, there is a black footer with the text: "© Copyright 2011 Autodesk, Inc. All rights reserved. Privacy Policy — Legal Notices &amp; Trademarks".

- Tast dit brugernavn og adgangskode og klik på "Submit"
- Har du glemt dit brugernavn eller password kan du klikke på "Forgot User ID" eller "Forgot Password" og få det tilsendt.

Har du endnu ikke fået et login til siden, kan du få et ved dit firmas subscription ansvarlig. Ved du ikke hvem det er, eller er det en forkert person, der er registreret, kan du kontakte Bjarne Storgaard Lauridsen hos NTI på mail: [bsl@nti.dk](mailto:bsl@nti.dk) og få oplyst eller ændret navnet på den kontrakt ansvarlige.

Når du er logget ind, ser du denne side:



- Downloads
- Training
- Tech Support
- Program Information
- Contract Administration

## Welcome

Autodesk® Subscription gives you the latest software upgrades, early access to product enhancements, technical support, and more.

Need Help With Subscription? Contact Us

### Software Download

#### Get Your Upgrade

Download the latest version(s) of your Autodesk software product(s).

#### Delivery Preference for Future Upgrades

Software Coordinators can choose to have upgrades delivered via DVD/CD or as Software Download.

**Note:** Delivery options are limited in some countries. Changing this setting does not affect upgrades that have already been delivered or are currently being delivered.

### Product Enhancements

Download Subscription Advantage Packs and other Autodesk product enhancements and get early access to the latest software technology.

Title	Type
<a href="#">Autodesk Revit Model Review 2012</a>	Extension
<a href="#">Space Naming Utility for Autodesk Revit MEP 2012</a>	Extension
<a href="#">Globe Link for Autodesk Revit 2012</a>	Extension
<a href="#">Autodesk Revit DB Link 2012</a>	Extension
<a href="#">Worksharing Monitor for Autodesk Revit 2012</a>	Extension

[View all available product enhancements.](#)

### Training

Do more with less effort. A variety of Subscription-only training videos, podcasts, and step-by-step e-Learning lessons help you stay up-to-speed on the latest techniques.

[Browse the Training Catalog](#)

[Access Autodesk University Class Materials](#)

## Downloads

Under punktet "Downloads" kan du downloade software, bonuspacks og tillægsprogrammer fra Autodesk. Når du klikker på linket, ser du denne side:



**Downloads**


- Download Your Product Software
- Product Enhancements
- Training**
- Tech Support
- Program Information
- Contract Administration


### Downloads

Download the most recent version of your Autodesk software product(s), as well as Subscription Advantage Packs and other Autodesk product enhancements.

#### Software Download

Download the latest version(s) of your Autodesk software product(s).

**Download Your Upgrade Now** 

 [Software Download FAQs \(pdf - 53Kb\)](#)

#### One-Time DVD/CD Shipment

You can request that we ship your current upgrade DVD/CD if you prefer not to download.

Request a DVD/CD on the [Software Download](#) page by selecting "Request a DVD/CD." If you manage multiple contracts, select the contract for which you are a Software Coordinator.

**Note:** If you have received a Shipping Confirmation Notice via email, a DVD/CD has already shipped and you do not need to request one here.

#### Delivery Preference for Future Upgrades

Software Coordinators can choose to have upgrades delivered via DVD/CD or as Software Download.

**Note:** Delivery options are limited in some countries. Changing this setting does not affect upgrades that have already been delivered or are currently being delivered.

#### Before Installing Your Software

Before you can install your software, you will need your Product Key and Serial Number. If you can't locate these items, contact your Software Coordinator or Contract Manager.


#### Obtain Your Product Key and Serial Number


To install your software, you will need the Product Key and Serial Number located in your [Coverage Report](#).

**Note:** From your Coverage Report, select the Contract number, then scroll down for a list of your products and their Serial Numbers and Product Keys.

#### Product Enhancements


[Download](#) Subscription Advantage Packs and other Autodesk product enhancements and get early access to the latest software technology.

Need Help With Subscription? Contact Us 

Get Installation & Licensing Help 

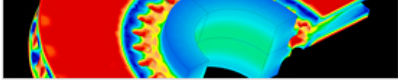
### Tools That Make an Impact

Download your Subscription Advantage Pack now.



### Get an extended free trial of Autodesk Algor Simulation

Autodesk® Inventor® Subscription customers: Test-drive this leading simulation software through October 14\*, 2011.



Klik på menupunktet "Download Your Product Software" eller "Product Enhancements" for at downloade softwaren eller tillægsprogrammerne. Klik på det program du ønsker at downloade.

Vi skal regne med, at Autodesk på et tidspunkt stopper med at sende fysiske medier ud til kunderne i Danmark. Dette er allerede sket i flere lande, hvor man som udgangspunkt skal downloade softwaren via Subscription Center.

Hvis man fortsat ønsker at modtage et fysisk medie med posten, kan man under punktet "Delivery Preference for Future Upgrades" markere, om man for fremtiden ønsker at downloade softwaren eller få tilsendt en box.

## Training

Under "Training" får du adgang til en masse e-learnings opgaver, Podcasts samt træningsvideoer til mange af Autodesk's produkter. Klik på "Training" og du får dette billede:



**Downloads**

**Training**

**Tech Support**

**Program Information**

**Contract Administration**

### Training

Do more with less effort. A variety of Subscription-only training materials help you stay up to speed with the latest features and functionality of your Autodesk software.\*

**How to Get Started**  
To access training, simply click the product name below.

**Browse the Catalog**

- AutoCAD
- AutoCAD Architecture (Autodesk Architectural Desktop)
- AutoCAD Civil
- AutoCAD Civil 3D
- AutoCAD Electrical
- AutoCAD LT
- AutoCAD Land Desktop
- AutoCAD MEP (Autodesk Building Systems)
- AutoCAD Map 3D
- AutoCAD Mechanical
- AutoCAD P-ID
- AutoCAD Raster Design
- AutoCAD Revit MEP Suite (AutoCAD Revit Series - System Plus)
- Autodesk 3ds Max
- Autodesk 3ds Max Design
- Autodesk Algor Simulation
- Autodesk AliasStudio
- Autodesk ImageStudio
- Autodesk Impression
- Autodesk Inventor
- Autodesk Inventor LT
- Autodesk MapGuide Enterprise
- Autodesk Maya
- Autodesk Moldflow
- Autodesk MotionBuilder
- Autodesk NavisWorks Manage
- Autodesk NavisWorks Review
- Autodesk NavisWorks Simulate
- Autodesk Productstream
- Autodesk Showcase
- Autodesk SoftImage
- Autodesk Survey
- Autodesk Vault
- Revit Architecture (Autodesk Revit Building)
- Revit Structure
- mental ray Standalone

**Autodesk University Course Material**

Whether or not you attend Autodesk University (AU), Subscription customers can access AU course materials online, including content from more than 1,000 intermediate to Super User classes.

**\*Note:** Not all training materials are available for all products in all languages. E-Learning requires Microsoft® Windows® Internet Explorer® 6 or above.

Need Help With Subscription? Contact Us

**Tools That Make an Impact**

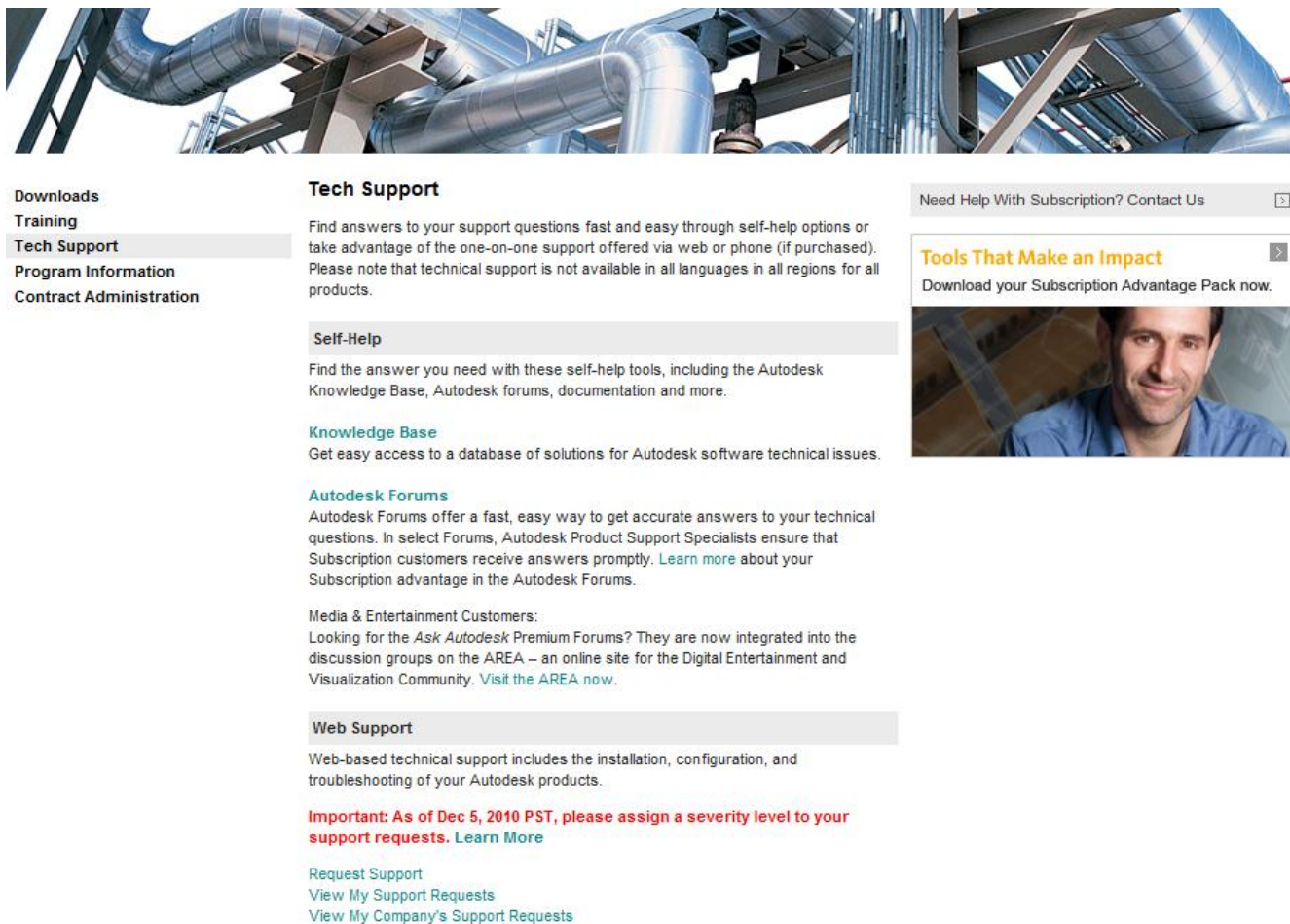
Download your Subscription Advantage Pack now.

Klik på de forskellige produkter, for at se hvilke øvelser der er tilgængelige til de enkelte produkter.

## Tech Support

Under punktet Tech Support får du adgang til websupport hos Autodesk. Du kommunikerer elektronisk og kan få simpel hjælp til installation, konfiguration m.m. Forvent ikke en fuld hotline, for det er det IKKE.

Klik på "Tech Support" og du får dette skærbillede:



**Downloads**  
**Training**  
**Tech Support**  
**Program Information**  
**Contract Administration**

### Tech Support

Find answers to your support questions fast and easy through self-help options or take advantage of the one-on-one support offered via web or phone (if purchased). Please note that technical support is not available in all languages in all regions for all products.

#### Self-Help

Find the answer you need with these self-help tools, including the Autodesk Knowledge Base, Autodesk forums, documentation and more.

#### Knowledge Base

Get easy access to a database of solutions for Autodesk software technical issues.

#### Autodesk Forums

Autodesk Forums offer a fast, easy way to get accurate answers to your technical questions. In select Forums, Autodesk Product Support Specialists ensure that Subscription customers receive answers promptly. [Learn more](#) about your Subscription advantage in the Autodesk Forums.

Media & Entertainment Customers:  
Looking for the *Ask Autodesk* Premium Forums? They are now integrated into the discussion groups on the AREA – an online site for the Digital Entertainment and Visualization Community. [Visit the AREA now.](#)

#### Web Support

Web-based technical support includes the installation, configuration, and troubleshooting of your Autodesk products.


**Important: As of Dec 5, 2010 PST, please assign a severity level to your support requests. [Learn More](#)**

[Request Support](#)  
[View My Support Requests](#)  
[View My Company's Support Requests](#)

Need Help With Subscription? [Contact Us](#)

#### Tools That Make an Impact

Download your Subscription Advantage Pack now.



Klik på "Request Support" for at sende en websupport forespørgsel.

Klik på "Knowledge Base" for at læse om allerede kendte problemstillinger og løsninger vedr. de forskellige produkter.

På "Autodesk Forums" kan du deltage i diskussions grupper, hvor alle produkterne også er repræsenteret.

## Program Information

Under dette punkt kan du bl.a. finde information omkring Autodesk's vilkår for subscription, brug af tidligere versioner og brug af hjemmelicenser.

Klik på "Program Information" og du får dette skærbillede: Klik på de forskellige menupunkter for yderligere information.



Downloads

Training

Tech Support

**Program Information**

Frequently Asked Questions

Terms & Conditions

Contract Administration

### Program Information

#### Program Guide

This guide describes the various components of Autodesk® Subscription. You can learn how to access your program benefits and manage your subscription contract. You can also find definitions of common Subscription terms and whom to contact if you need assistance.

#### Subscription Tutorials

View these tutorials to learn how to download software and Subscription Advantage Packs from Subscription Center. Contract Managers and Software Coordinators can learn how to extend license rights, manage and/or renew Subscription contracts, and give users access to benefits.

#### Frequently Asked Questions

Review these frequently asked questions about Autodesk® Subscription.

#### Terms & Conditions

The official Subscription terms and conditions that apply to all new and renewal subscriptions, except for the supplemental terms referenced on this site that apply to specific products or customers.

Need Help With Subscription? Contact Us

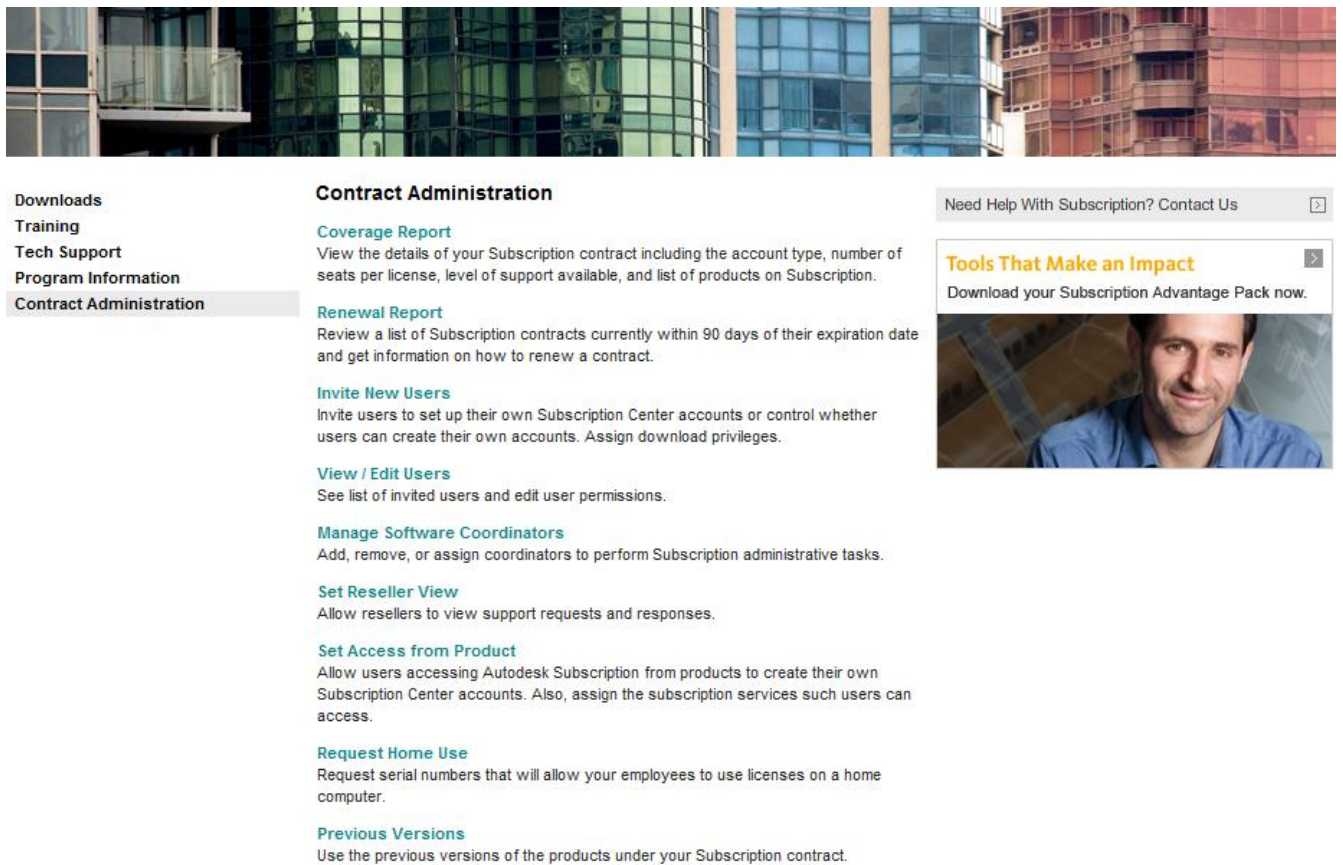
#### Tools That Make an Impact

Download your Subscription Advantage Pack now.



## Contract Administration

Under punktet Contract Administration kan du få et overblik over jeres licenser, administrere og oprette nye brugere af subscription center, ændre software coordinator, anmode om hjemmelicenser og anmode om at bruge tidligere versioner. Klik på "Contract Administration" og du får dette skærmbillede:



**Contract Administration**

**Coverage Report**  
View the details of your Subscription contract including the account type, number of seats per license, level of support available, and list of products on Subscription.

**Renewal Report**  
Review a list of Subscription contracts currently within 90 days of their expiration date and get information on how to renew a contract.

**Invite New Users**  
Invite users to set up their own Subscription Center accounts or control whether users can create their own accounts. Assign download privileges.

**View / Edit Users**  
See list of invited users and edit user permissions.

**Manage Software Coordinators**  
Add, remove, or assign coordinators to perform Subscription administrative tasks.

**Set Reseller View**  
Allow resellers to view support requests and responses.

**Set Access from Product**  
Allow users accessing Autodesk Subscription from products to create their own Subscription Center accounts. Also, assign the subscription services such users can access.

**Request Home Use**  
Request serial numbers that will allow your employees to use licenses on a home computer.

**Previous Versions**  
Use the previous versions of the products under your Subscription contract.

Need Help With Subscription? Contact Us

**Tools That Make an Impact**  
Download your Subscription Advantage Pack now.

## Contract Administration – Coverage Rapport

Under dette punkt kan man se en komplet oversigt over de licenser, der er omfattet af subscriptionaftalen. Klik på "Coverage Rapport", og du får dette skærbillede:

The screenshot shows the Autodesk interface for a Coverage Report. At the top, there are navigation links: Reseller View Permission, Renewals, Coverage Report (selected), and Coordinator Management. The main heading is "Subscription Coverage Report". Below it, a message says "Click the Contract # below to view or download detailed information about the products and services on your Subscription contract." A table lists contracts, with the first one selected: Contract # 110, Program Subscription, Start Date 11/25/2008, End Date 11/24/2011, Status Active, and Company [redacted]. Below the table, "Selected Contract Details" are shown in three columns: Contract (110), Contract Manager (Name, Email, Phone #, Extension), and Company Details (Name, Address 1-3, City, State, Country, Postcode).

Klik på det kontraktnummer, som du ønsker at se information om. Når du klikker på kontraktnummeret, får du dette skærbillede:

This screenshot shows the detailed view of a contract. The navigation links are the same. The heading is "Subscription Coverage Report". A message says "Please verify that the contract information below is correct. If you notice an error in the contract data, please use this form". Below, "Selected Contract Details" are shown in three columns: Contract (11000), Contract Manager (Name: Johan, Email: johan, Phone #, Extension), and Company Details (Name: Johan, Address 1-3, City, State, Country, Postcode).

**Search:** To find or filter specific products or Groups, press the Search button.  
**Export:** To begin downloading a CSV format file of your contract data, press the Export button.  
**Details:** To view more detailed information about a product, click on the Serial Number.

Serial #	Product Key	Level	Group	Product Family	Release	Language	Deployment	Seats	Software Coordinator	Reseller
391-91	001D1	Web Support		AutoCAD	2012	Multi-Lang 11	Networked	1	[redacted]	Autodesk Ltd-Distributor
392-03	185D1	Web Support		AutoCAD Architecture	2012	Nordic/Dutch	Standalone	1	[redacted]	Autodesk Ltd-Distributor
392-08	235D1	Web Support	MEP	AutoCAD MEP	2012	Nordic/Dutch	Standalone	1	[redacted]	Autodesk Ltd-Distributor
392-21	256D1	Web Support		AutoCAD Revit Structure Suite	2012	English, International	Standalone	1	[redacted]	Autodesk Ltd-Distributor
392-10	057D1	Web Support		AutoCAD LT	2012	Multi-Lang 11	Standalone	1	[redacted]	Autodesk Ltd-Distributor
392-29	237D1	Web Support		AutoCAD Civil 3D	2012	English, European	Standalone	2	[redacted]	Autodesk Ltd-Distributor
392-20	257D1	Web Support		AutoCAD Revit MEP Suite	2012	Nordic/Dutch	Standalone	1	[redacted]	Autodesk Ltd-Distributor
392-21	240D1	Web Support		Autodesk Revit Architecture	2012	English, International	Standalone	1	[redacted]	Autodesk Ltd-Distributor
392-07	129D1	Web Support		AutoCAD Map 3D	2012	English, International	Standalone	1	[redacted]	Autodesk Ltd-Distributor
392-18	128D1	Web Support		Autodesk 3ds Max	2012	English, International	Standalone	1	[redacted]	Autodesk Ltd-Distributor
392-28	781D1	Web Support		Autodesk Product Design Suite Ultimate	2012	English, International	Standalone	1	[redacted]	Autodesk Ltd-Distributor
392-25	782D1	Web Support		Autodesk Product Design Suite Premium	2012	English, International	Standalone	2	[redacted]	Autodesk Ltd-Distributor

Her kan du se serienumre, gruppenavne, antal seats og hvem der er software coordinator. Klik på de enkelte serienumre for at se uddybende information.

## Contract Administration - Renewal Report

Her kan du se, hvilke subscriptions der udløber indenfor de næste 90 dage.

## Contract Administration – Invite New Users

Under punktet “Invite New Users” kan du tilføje nye brugere til Subscription Center. Når du klikker på “Invite New Users” ser du dette skærbillede:

### Invite New Users

Use the form below to send an email invitation to a recipient for the specified contract(s). The remaining number of users you can invite is indicated in the contract information below.

#### Add a Recipient

* Email Address	* First Name	* Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="Add to Recipient List"/>		

#### Recipient List

Enter each recipient on a single line using the following format (no spaces): **email address,first name,last name**. Do not enter email aliases or groups. You can add them one at a time using the form above, type directly into the Recipient List, or cut and paste into the Recipient List.

[Check for Errors](#)

#### Full Product Downloads

Yes

No

Selecting “Yes” gives the user(s) entered above the ability to download Autodesk software products, including any new upgrades released during your Subscription term. Provide users with the Serial Number(s) and Product Key(s) required for installation and activation.

Contract: 110 [REDACTED] (84 more invites remain)

#### Products on This Contract

ACAD Revit Series—Structure	ACD Revit MEP Suite
Architectural Desktop	AutoCAD
AutoCAD LT	Autodesk Product Design Suite Premium
Autodesk Product Design Suite Ultimate	Building Systems
Civil 3D	Map
Max	Revit

#### Provide User Access

Allow new users to access web support, e-Learning, Subscription Advantage Packs, and other product downloads through Subscription Center.

Web Support

Yes

No

e-Learning

Yes

No

Product Extensions

Yes

No

Udfyld alle punkterne og klik på “Send”. Brugeren får herefter tilsendt brugernavn og adgangskode.

## Contract Administration – View/Edit Users

Under dette punkt kan du se og redigere brugerne af Subscription Center. Klik på "View/Edit Users" så ser du dette skærbillede:

**Autodesk Subscription** Welcome, | My Profile | Sign Out-- Search English US

Subscription Home  
Contract Administration Home [? Subscription Help](#)

### View / Edit Users

View and Edit user information for each contract below.

You can view details for each user by clicking on the "Edit User" button. "Status: Pending" users have a Subscription Center account but have not yet signed in.

**Select Contracts and Users to Show**

Contracts:

All Users: [abc](#) | [def](#) | [ghi](#) | [jkl](#) | [mno](#) | [pqr](#) | [stu](#) | [vwxyz](#) | [yz](#) | [Other Characters](#)

Showing: 1-1 of 1

		Status: <b>Active</b>		<a href="#">Edit User</a>
Contract #	Phone Support	Web Support	e-Learning	File Downloads
		✓	✓	✓

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Klik på den enkelte bruger og derefter på "Edit User" for at se og redigere rettigheder.

## Contract Administration – Manage Software Coordinators

Software Coordinatoren er den person, som de nye versioner af softwaren fremsendes til, når de releases. Det kan godt være forskellige personer på de forskellige produkter. Vil man ændre Software Coordinator for et produkt, skal man gøre følgende:

I Contract Administration menuen klikkes på "Manage Software Coordinators". Klik på den kontrakt der skal ændres for. Dernæst får man dette skærbillede:

**Autodesk** Close Window

[Create Support Request](#) [My Support Requests](#) [All Support Requests](#) [Reseller View Permission](#) [Subscription Help](#) [Renewals](#) [Coverage Report](#) [Coordinator Management](#)

### Software Coordinator Management

Use this page to manage Coordinators who perform subscription administrative tasks for your company, edit shipping locations for your Coordinators, or name groups for your products.

**Software Coordinators tab:** Select the Software Coordinator with a shipping location you would like to edit.  
**Products tab:** Select the product(s) for which you would like to manage the assignment of Software Coordinators or rename to another group.

Selected Contract Details

Contract:	Contract Manager	Company Details
<b>Program:</b> Subscription	<b>Name:</b> _____	<b>Name:</b> _____
<b>Start Date:</b> 3/30/2007	<b>Email:</b> _____	<b>Address 1:</b> _____
<b>End Date:</b> 3/29/2009	<b>Phone #:</b> _____	<b>Address 2:</b> _____
<b>Status:</b> Active	<b>Extension:</b> _____	<b>Address 3:</b> _____
		<b>City:</b> _____
		<b>State:</b> _____
		<b>Country:</b> Denmark
		<b>Postcode:</b> _____

**Software Coordinators** | **Products**

Search Software Coordinators [Edit...](#) [Remove...](#) 1 - 1 of 1

First Name	Last Name	Email	Phone	Shipping Location
_____	_____	_____	_____	_____

Klik på "Edit" hvor man kan vælge blandt de brugere, der er oprettet på subscription center. Klik på fanebladet "Products" hvis du vil ændre software coordinator for de enkelte produkter.

## Contract Administration – Request Home Use

Med subscription har man lov til at installere hjemmelicenser i forholdet 1 til 1, dvs. 1 licens i firmaet giver adgang til 1 hjemmelicens. Klik på "Request Home Use" i Contract Administration menuen for at anmode om en hjemmelicens. Du får så dette skærmbillede:

The screenshot shows the Autodesk Subscription user interface. At the top, the Autodesk logo is followed by 'Subscription' in orange. Navigation links include 'Welcome,' 'My Profile', 'Sign Out-- Search', and 'English US'. Below the header, there are links for 'Subscription Home' and 'Contract Administration Home', along with a 'Subscription Help' link. The main heading is 'Home Use of Your Autodesk Products'. The text explains that Autodesk Subscription customers can request home use licenses for their employees, governed by an 'Ancillary Service Agreement for Home Use (26k, PDF format)'. Two bullet points provide links to an 'Eligible Product List (18k, PDF format)' and a 'Home Use FAQ (23k, PDF format)'. A section titled 'How it works' explains that a home use license is a stand-alone license based on a primary license. It notes that a home use license based on a stand-alone primary license will have the same serial number, while one based on a network primary license will have a different serial number. A 'Continue' button is located at the bottom of the main content area. The footer contains the copyright notice: '© Copyright 2008 Autodesk, Inc. All rights reserved. Legal Notices & Trademarks — Privacy Policy'.

Klik på "Eligible Product List" for at se hvilke produkter, der kan fås hjemmelicenser til.

Klik på "Home Use FAQ" for at læse mere om reglerne for brug af hjemmelicenser.

Klik på "Continue" for at komme videre.

På næste skærmbillede skal man acceptere vilkårene for brug af hjemmelicens, og på næste skærmbillede igen, skal man vælge om det er som single licens eller netværkslicens.

Hvis man benytter singlelicens, skal man bare installere med samme medie og bruge samme serienummer som firmalicensen. Benytter man netværkslicens, skal online formularen udfyldes med kontraktnummer, produkttype og antal af licenser. Denne sendes til Autodesk via hjemmesiden ved at trykke på "submit" og herefter får man en mail retur med et "Dummy" serienummer, som man indtaster under installationen af hjemmelicensen. Husk at installationen nu skal laves som singlelicens, hvor "dummy" serienummeret indtastes.

## Contract Administration – Previous Versions

Med subscription har man lov til at anvende tidligere versioner, op til 3 versioner bagud. Klik på ”Previous Versions” under Contract Administration. Du får så dette skærmbillede:

The screenshot shows the Autodesk Subscription interface. At the top, there is a navigation bar with the Autodesk Subscription logo, a 'Welcome' message, and links for 'My Profile', 'Sign Out--', and 'Search'. The language is set to 'English US'. Below the navigation bar, there are links for 'Subscription Home' and 'Contract Administration Home', along with a 'Subscription Help' link. The main content area is titled 'Previous Version: Getting Started'. It explains that Autodesk Subscription customers can use previous versions up to three releases back from the 2009 product release. It provides a link to the 'Eligible Product List (PDF)' and notes that licenses are available only for products listed there. It also mentions that this is available for both stand-alone and network licenses. There are two radio button options: 'Stand-alone license' and 'Network license'. A 'Continue' button is present. Below the button, there is a note about installing software as you normally would, limited to the number of seats already owned. A link to 'Terms and Conditions (78k PDF)' is provided. At the bottom, there is a link to the 'Previous Version FAQ'.

Klik på ”Eligible Product List” for at se hvilke programmer du kan få tidligere versioner til.

Vælg Stand-alone (single licens) eller netværkslicens, og klik på ”Continue” Derefter får du dette skærmbillede:

The screenshot shows the Autodesk Subscription interface. At the top, there is a navigation bar with the Autodesk Subscription logo, a 'Welcome,' message, and links for 'My Profile', 'Sign Out--', and 'Search'. The language is set to 'English US'. Below the navigation bar, there are links for 'Subscription Home' and 'Contract Administration Home', along with a 'Subscription Help' link. The main content area is titled 'Previous Version: Stand-alone licenses'. It asks the user to select one of the following options as it applies to them: 'I need a license/serial number.', 'I need additional seats and already have a serial number.', 'I need to install and activate my CD or DVD.', and 'I need a CD or DVD.'. There are 'Back' and 'Continue' buttons.

Her kan du vælge om du skal bruge et serienummer eller have tilsendt et medie til en ældre version.

Følg herefter step-by-step guiden til at fuldføre bestillingen.